

	XBRL Excel Utility				
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2.	2. Before you begin				
3.	3. Index				
4. <u>Steps for Filing Corporate Governance Report</u>					
5.	5. Fill up the data in excel utility				

1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of Corporate Governance Report

XBRL filling consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com) .

2. Before you begin

- 1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
- 2. The system should have a file compression software to unzip excel utility file.
- 3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
- 4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
- 5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

	3. Index	
1	Details of general information about company	General Info
2	Composition of BOD	Annexure I - Composition of BOD
3	Composition of Committee	Annexure I - Composition of Committee
4	Meeting of BOD	Annexure I - Meeting of BOD
5	Meeting of Committees	Annexure I - Meeting of Committees
6	Related Party Transaction	Annexure I - Related Party Transaction
7	Affirmation	Annexure I - Affirmation
8	Website	Annexure II - Website
9	Annual Affirmation	Annexure II - Annual Affirmation
10	Annual Affirmation Continue	Annexure II - Annual Affirmation Continue
11	Annexure III	Annexure III
12	Annexure III Affirmations	Half yearly Affirmations
13	Additional Half yearly Disclosure	Additional Half Yearly Disc
14	Details of Cyber security incidence	Cyber security incidence
15	Signatory Details	Signatory Details

5. Steps for Filing Corporate Governance Report

- I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
 - Use paste special command to paste data from other sheet.
- II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
- III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

- IV. Generate XML: Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML" to generate XBRL/XML file.
 Save the XBRL/XML file in your desired folder in local system.
- V. Generate Report: Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.
 Save the HTML Report file in your desired folder in local system.

 - To view HTML Report open "Chrome Web Browser"
 - To print report in PDF Format, Click on print button and save as PDF.
- VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

- 1. Cells with red fonts indicate mandatory fields.
- 2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
- 3. You are not allowed to enter data in the Grey Cells.
- 4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
- 5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML
- 6. Select data from "Dropdown list" wherever applicable.
- 7. Adding Notes: Click on "Add Notes" button to add notes

Home

Validate

General information abo	ut company				
Scrip code	532843				
NSE Symbol	FORTIS				
MSEI Symbol	NOTLISTED				
ISIN	INE061F01013				
Name of the entity	FORTIS HEALTHCARE LIMITED				
Date of start of financial year	01-04-2024				
Date of end of financial year	31-03-2025				
Reporting Quarter	Quarterly				
Date of Report	30-06-2024				
Risk management committee	Applicable				
Market Capitalisation as per immediate previous Financial Year	Top 500 listed entities				

Enter the quarter ended date only

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												Annexure I												
												tted by listed entity on qua	etecly basis											
											I. Compani	tion of Board of Directors												
				ad bounded directors explanatory		Mining																		
				d entity has a Regular Chairperson	Ten.																			
_			Whether Ch	hairyernan is related to MD or CED	An				Dispublication of D	inesters under sestion 264 of the	Companies Set, 3013													
	A Name of the Director	nas	ow	Category i addresion	Calogory 2 afabrations	Category I elaborators	Cube of Birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualitation	Details of disquelification	Correct status	Whether special resolution parsed? [Safer Reg. 17]14] efficient Regulations]	Date of puncing special resolution	Initial State of appointment	Date of the appointment	Innered denier je methy	No of Circular ship in lated antition including this lated in antito Hafer	Intellection soluting this latest cettly built	Audit/Subshelder	tic of year of Chairperson in South! Butterholder Committee held in Saled antities including this hard antities (Saled Regulation 20(3) of Lining Regulation)	Season for Greation	Anise for not providing PAN	Nation for and providing ON
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-				Non-Executive Independent																				
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	Prem Sumer Saler			Non-Executive: Non																			4	
																								-

Annexure 1

II. Composition of Committees

Disclosure of notes on composition of committees explanatory

Add Notes

Add Notes

Add Notes

Sport of Disclosure of notes on composition of committees explanatory

Add Notes

Sport of Occasion must be for the current quarter only, i.e. July 1,2022 to Sendember 30, 2022.

Au	ant committee betains											
			Whether the A	udit Committee has a Regular Chairperson	Yes							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks					
1	01365405	Indrajit Banerjee	Non-Executive - Independent Director	Chairperson	13-11-2018							
2	00106054	Suvalaxmi Chakraborty	Non-Executive - Independent Director	Member	13-11-2018							
3	03320688	Shailaja Chandra	Non-Executive - Independent Director	Member	14-08-2020							
4	09279899	Ashok Pandit	Non-Executive - Non Independent Director	Member	30-10-2023							
5												
6												
7												
8												
9												
10												

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Nomination and remuneration committee

NO	mination and remuneral	ion committee					
			Whether the Nomination and remunera	tion committee has a Regular Chairperson	Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	01365405	Indrajit Banerjee	Non-Executive - Independent Director	Member	13-11-2018		
2	03320688	Shailaja Chandra	Non-Executive - Independent Director	Chairperson	22-07-2021		
3	10348774	Prem Kumar Nair	Non-Executive - Non Independent Director	Member	10-11-2023		
4							
5							
6							
7							
8							
9							
10							

Sta	keholders Relationship	Committee					
			Whether the Stakeholders Relation:	ship Committee has a Regular Chairperson	Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	01365405	Indrajit Banerjee	Non-Executive - Independent Director	Member	13-11-2018		
2	03320688	Shailaja Chandra	Non-Executive - Independent Director	Chairperson	14-08-2020		
3	02775637	Ashutosh Raghuvanshi	Executive Director	Member	27-07-2021		
4							
5							
6							
7							
8							
9							
10							

Ris	isk Management Committee										
			Whether the Risk Manager	nent Committee has a Regular Chairperson	Yes						
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks				
1	02775637	Ashutosh Raghuvanshi	Executive Director	Member	15-10-2020						
2	03320688	Shailaja Chandra	Non-Executive - Independent Director	Chairperson	15-10-2020						
3	99999999	Anil Vinayak	Group Chief Operating Officer	Member	15-10-2020		6				
4	99999999	Bishnu Panigrahi	Head Group Medical Strategy and Operations	Member	15-10-2020		5				
5	02148022	Dilip Kadambi	Non-Executive - Non Independent Director	Member	29-09-2023						
6											
7											
8											
9											

	. Please eliter DIN. After eliter	ing bile, Name of Committee mem	pers and Category 1 of Directors shall be prefilled a	utomatically					
Cor	porate Social Responsibility Committee								
			Whether the Corporate Social Responsib	ility Committee has a Regular Chairperson	No				
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks		
1	00067073	Ravi Rajagopal	Non-Executive - Independent Director	Member	13-11-2018				
2	01365405	Indrajit Banerjee	Non-Executive - Independent Director	Member	13-11-2018				
3	02775637	Ashutosh Raghuvanshi	Executive Director	Member	27-07-2021				
4									
5									
6									
7									
8									
9									

Oth	Other Committee								
Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks			
1									
2									
3									
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9									
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			Α	nnexure 1			
- 1	II. Meeting of Board of Directors						
	Disclosure of notes on meeting of board of direct	ctors explanatory	Add Not	tes			
Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*
	Add Delete						
1	07-02-2024			Yes	11	11	4
2	13-02-2024	5		Yes	11	10	4
3	01-03-2024	16		Yes	11	9	4
4	13-03-2024	11		Yes	11	10	4
5	20-03-2024	6		Yes	11	11	4
6	23-05-2024	63		Yes	11	11	4
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^{*} to be filled in only for the current quarter meetings

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	Annexure 1									
IV. Meeting of Committees										
Disclosure of notes on meeting of committees explanatory Add						Add Not	25			
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reson for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meetin (other than Board of Directors)
_ [Add Delete									
1	Audit Committee	07-02-2024				Yes	4	4	3	
2	Audit Committee	19-03-2024	40			Yes	4	4	3	
3	Audit Committee	06-05-2024	47			Yes	4	4	3	
4	Audit Committee	22-05-2024	15			Yes	4	4	3	
5	Nomination and remuneration committee	01-03-2024				Yes	3	3	2	
6	Nomination and remuneration committee	19-03-2024	17			Yes	3	3	2	
7	Nomination and remuneration committee	26-04-2024	37			Yes	3	3	2	
8	Nomination and remuneration committee	22-05-2024	25			Yes	3	3	2	
9	Stakeholders Relationship Committee	07-02-2024				Yes	3	3	2	
	Stakeholders Relationship Committee	22-05-2024	104			Yes	3	3	2	
11	Risk Management Committee	17-04-2024				Yes	3	2	1	
	Corporate Social Responsibility Committee	25-04-2024	7			Yes	3	,	,	

* to be filled in only for the current quarter meetings

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	Details of Cyber sec	curity incidence	
Wheth	ner as per Regulation 27(2)(ba) of SEBI (LODR) Regulations, 2015 there		
has be	en cyber security incidents or breaches or loss of data or documents	No	
during	the quarter		
Other	details of cyber security incidence or breaches or loss of data event	Add Notes	
Numbe	er of cyber security incidence or breaches or loss of data event		
occurr	ed during the quarter		
Sr. Date of the event		Brief details of the event	

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	Annexure 1						
	V. Related Party Transactions						
Sr	Subject	Compliance status (Yes/No/NA)	If status is "	'No" details of non-compliar given here.	ice may be		
1	Whether prior approval of audit committee obtained	Yes					
2	Whether shareholder approval obtained for material RPT	NA					
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee							
	Disclosure of notes on related p		Add Notes				
	Disclosure of notes of material transaction with related party Add Notes						
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	Annexure 1					
	VI. Affirmations					
Sr	Subject	Compliance status (Yes/No)				
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes				
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes				
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes				
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes				
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 1000 listed entities)	Yes				
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes				
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes				
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes				
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Add Notes				

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	Annexure 1				
Sr	Subject	Compliance status			
1	Name of signatory	Satyendra Chauhan			
2	Designation	Company Secretary and			

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Sign	atory Details
Name of signatory	Satyendra Chauhan
Designation of person	Company Secretary and Compliance Officer
Place	Gurugram
Date	19-07-2024

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