

21ST March ,2022

The Chief Engineer (O & E cell)
West Bengal Pollution Control Board
Camac Street circle Office
Paribesh Bhavan
10 A ,Block -L.A Sector -III
Saltlake City
Kolkata-700106



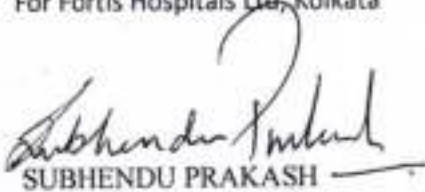
Dear Sir/Madam

Subject: Submission of Form- IV

Please find enclose the "Annual Report" of Bio-Medical Waste generated and disposed of from Fortis Hospital & Kidney Institute at 111A, Rash Behari Avenue; Kolkata-700029 for the year 2021 as per the format specified by your Office.

Thanking You


For Fortis Hospitals Ltd, Kolkata


SUBHENDU PRAKASH

Facility Director

Form - IV
(See rule 13)
ANNUAL REPORT

[To be submitted to the prescribed authority on or before 30th June every year for the period from January to December of the preceding year, by the occupier of health care facility (HCF) or common bio-medical waste treatment facility (CBWTF)]

Sl. No.	Particulars		
1.	Particulars of the Occupier	:	FORTIS HOSPITAL & KIDNEY INSTITUTE
	(i) Name of the authorised person (occupier or operator of facility)	:	MR SUBHENDU PRAKASH
	(ii) Name of HCF	:	FORTIS HOSPITAL & KIDNEY INSTITUTE
	(iii) Address for Correspondence	:	FORTIS HOSPITAL & KIDNEY INSTITUTE 111A, RASH BEHARI AVENUE, KOLKATA-700029, INDIA
	(iv) Address of Facility	:	FORTIS HOSPITAL & KIDNEY INSTITUTE 111A, RASH BEHARI AVENUE, KOLKATA-700029, INDIA
	(v) Tel. No, Fax. No	:	+91 33 6627 6800 Fax.No : +91- 33-2463-4802
	(vi) E-mail ID	:	fhki@fortishealthcare.com
	(vii) URL of Website	:	http://www.fortishealthcare.com/india/hospitals-in-west-bengal/fortis-hospital-kidney-institute-kolkata/bmw
	(viii) GPS coordinates of HCF or CBMWTF	:	 (Attached)
	(ix) Ownership of HCF or CBMWTF	:	Corporate
	(x) Status of Authorisation under the Bio-Medical Waste (Management and Handling) Rules	:	Authorisation No.: 144-SEE-CAMAC-WBPCB-BM-220-2015 valid up to 30.07.2022
	(xi) Status of Consents under Water Act and	:	

	Air Act		Valid up to: 31.07.2022										
2.	Type of Health Care Facility	:	Private Hospital										
	(i) Bedded Hospital	:	No. of Beds: 72										
	(ii) Non-bedded hospital (Clinic or Blood Bank or Clinical Laboratory or Research Institute or Veterinary Hospital or any other)	:	NA										
	(iii) License number and its date of expiry		CE License No:34230181 Validity21.06.24										
3.	Details of CBMWTF	:	NA										
	(i) Number healthcare facilities covered by CBMWTF	:	NA										
	(ii) No of beds covered by CBMWTF	:											
	(iii) Installed treatment and disposal capacity of CBMWTF:	:	NA__										
	(iv) Quantity of biomedical waste treated or disposed by CBMWTF	:	NA										
4.	Quantity of waste generated or disposed in Kg per annum (on monthly average basis)	:	<table border="1"> <tr> <td>Yellow Category</td> <td>: 647.5 kg (Per month)</td> </tr> <tr> <td>Red Category</td> <td>: 1040.33 kg (Per month)</td> </tr> <tr> <td>White:</td> <td>: 84 kg (Per month)</td> </tr> <tr> <td>Blue Category :</td> <td>: 93kg (Per month)</td> </tr> <tr> <td>General Solid waste:</td> <td>: NA</td> </tr> </table>	Yellow Category	: 647.5 kg (Per month)	Red Category	: 1040.33 kg (Per month)	White:	: 84 kg (Per month)	Blue Category :	: 93kg (Per month)	General Solid waste:	: NA
Yellow Category	: 647.5 kg (Per month)												
Red Category	: 1040.33 kg (Per month)												
White:	: 84 kg (Per month)												
Blue Category :	: 93kg (Per month)												
General Solid waste:	: NA												
5	Details of the Storage, treatment, transportation, processing and Disposal Facility												
	(i) Details of the on-site storage facility	:	<table border="1"> <tr> <td>Size</td> <td>:</td> <td>NA</td> </tr> <tr> <td>Capacity</td> <td>:</td> <td>NA</td> </tr> <tr> <td>Provision of on-site storage</td> <td>:</td> <td>(cold storage or any other provision) : NA</td> </tr> </table>	Size	:	NA	Capacity	:	NA	Provision of on-site storage	:	(cold storage or any other provision) : NA	
Size	:	NA											
Capacity	:	NA											
Provision of on-site storage	:	(cold storage or any other provision) : NA											
	disposal facilities		<table border="1"> <thead> <tr> <th>Type of treatment Equipment</th> <th>No of units</th> <th>Capacity Kg/day</th> <th>Quantity treatedo disposed in kg per</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Type of treatment Equipment	No of units	Capacity Kg/day	Quantity treatedo disposed in kg per						
Type of treatment Equipment	No of units	Capacity Kg/day	Quantity treatedo disposed in kg per										

		<p>annum</p> <p>Incinerators Plasma Pyrolysis Autoclaves Microwave Hydroclave Shredder Needle tip cutter or Destroyer -NA Sharps encapsulation or concrete pit Deep burial pits: Chemical disinfection: Any other treatment equipment:</p>												
	(iii) Quantity of recyclable wastes sold to authorized recyclers after treatment in kg per annum.	<p>Red Category (like plastic, glass etc.)</p> <p>NA</p>												
	(iv) No of vehicles used for collection and transportation of biomedical waste	NA												
	(v) Details of incineration ash and ETP sludge generated and disposed during the treatment of wastes in Kg per annum	<table border="1"> <thead> <tr> <th></th> <th>Quantity Generated</th> <th>Where disposed</th> </tr> </thead> <tbody> <tr> <td>Incineration</td> <td></td> <td></td> </tr> <tr> <td>Ash</td> <td></td> <td></td> </tr> <tr> <td>ETP Sludge</td> <td></td> <td></td> </tr> </tbody> </table>		Quantity Generated	Where disposed	Incineration			Ash			ETP Sludge		
	Quantity Generated	Where disposed												
Incineration														
Ash														
ETP Sludge														
	vi) Name of the Common Bio-Medical Waste Treatment Facility Operator through which wastes are disposed of	<p>Medicare Environmental Management (P) Ltd HMC Dumping site Belgachia F-Road Howrah-107</p>												
	(vii) List of member HCF not handed over bio-medical waste	NA												
6	Do you have bio-medical waste management committee? If yes, attach minutes of the meetings held during the reporting period	Yes (Attached)												
7	Details trainings conducted on BMW													
	(i) Number of trainings conducted on BMW Management.	(Attached)												
	(ii) number of personnel trained	50												
	(iii) number of personnel trained at the time of induction	7 (Attached)												
	(iv) number of personnel not undergone any training so far	NIL												
	(v) whether standard manual for training is available?	YES												
	(vi) any other information)	NO												
8	Details of the accident occurred during the year	NIL												

	(i) Number of Accidents occurred	NIL
	(ii) Number of the persons affected	NA
	(iii) Remedial Action taken (Please attach details if any)	NA
	(iv) Any Fatality occurred, details.	NA
9,	Are you meeting the standards of air Pollution from the incinerator? How many times in last year could not met the standards?	NA
	Details of Continuous online emission monitoring systems installed	NA
10	Liquid waste generated and treatment methods in place. How many times you have not met the standards in a year?	YES NOT A SINGLE TIME
11	Is the disinfection method or sterilization meeting the log 4 standards? How many times you have not met the standards in a year?	NA
12	Any other relevant information	(Air Pollution Control Devices attached with the Incinerator)

Certified that the above report is for the period from 1ST Jan,2021 -31ST Dec 2021

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Subhendu Prakash
Name and Signature of the Head of the Institution
SUBHENDU PRAKASH

Date:
Place: Kolkata



FORTIS HOSPITAL & KIDNEY INSTITUTE

111A, Rash Behari Avenue, Kolkata-700 029

Tel.: +91-33-6627 6800, 2463 3318/19/20,

Fax : +91-33-2463 4802

**Fortis****TRAINING**Department : **Housekeeping**Subject : **Bio Medical Waste Segregation & Handling**Training Conducted by : **Jampa Das & Tarun Ray**Date : **25/11/21**

Sl. No.	NAME OF THE STAFF	Signature
1.	Subrata Sardar	Subrata Sardar
2.	Uma Halder	52/21/01/1/2
3.	Mina Halder	Mina Halder
4.	Pinki Das	Pinki Das
5.	Tumpa Sardar	Tumpa Sardar
6.	Satyajit Mondol	Satyajit Mondol
7.	Pudefom Barik	Pudefom Barik
8.	Mamoni Gampui	Mamoni Gampui
9.	Deepali Das	Deepali DAS
10.	Hareemohan Kamsari	Hareemohan Kamsari
11.	Susanta Das	Susanta Das
12.	Mamas Hazra	Mamas Hazra
13.	Subrata Maity	S. Maity
14.	Jaysona Bhasin	Jaysona Bhasin
15.	Tapas Mondol	Tapas Mondol
16.	Bittu Halder	Bittu Halder
17.	Khokan Sardar	Khokan Sardar
18.	Abhijit Dey	Abhijit Dey
19.	Sumit Singh	Sum -
20.	Samik Das	Sam

Signature of Jampa Das

 25/11/21

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Training

Department : Housekeeping

Subject : Bio Medical Waste Segregation & Handling.

Training conducted by : Sis. Nirakshana Elisha, Sampada & Tarun Roy

Date : 18/11/21

Sl. No.	NAME OF THE STAFF	SIGNATURE
1.	Tumpa Sarkar	Tumpa Sarkar
2.	Raja Chakrabarty	Raja Chakrabarty
3.	Bittu Halder	Bittu Halder
4.	Dipak Singh	Dipak Singh
5.	Ashim Mondol	Ashim Mondol
6.	Raj Kumar Karmakar	Raj Kumar Karmakar
7.	Subrata Maity	Subrata Maity
8.	Manju Das	Manju Das
9.	Jyasana Ghosh	Jyasana Ghosh
10.	Subrata Sarkar	Subrata Sarkar
11.	Susanto Das	Susanto Das
12.	Satyajit Mondol	Satyajit Mondol
13.	Mahas Hazra	Mahas Hazra
14.	Buddhadit Ghosh	Buddhadit Ghosh
15.	Dipak Singha	
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Panna Das



18/11/21

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Training

Department : Housekeeping

Subject : Bio medical waste Segregation & Handling

Training conducted by : Lampa Das & Tarun Ray.

Date : 11/11/21

Sl. No.	NAME OF THE STAFF	SIGNATURE
1.	Susanto Das	Susanto Das
2.	Satyajit - Mandal	Satyajit Mandal
3.	Biplab Sankar	Biplab Sankar
4.	Manas Hazra	Manas Hazra
5.	Pinki Das	Pinki Das
6.	Hareemohan Kamsari	Hareemohan Kamsari
7.	Deepali Das	Deepali Das
8.	Mamoni Sanyal	Mamoni Sanyal
9.	Khokan Sarker	Khokan Sarker
10.	Mina Halder	Mina Halder
11.	Raj Kumar Karmakar	Raj Kumar Karmakar
12.	Uma Halder	Uma Halder
13.	Shambhu Nath Khata	Shambhu Nath Khata
14.	Pratim Barik	Pratim Barik
15.	Dipak Singha	
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**Fortis****TRAINING**

Department : Housekeeping

Subject: Bio medical waste Segregation & Handling.

Training Conducted by: Pampa Das & Tarun Roy.

Date: 05/11/21

Sl. No.	NAME OF THE STAFF	Signature
1.	Hakimoham Kamsali	Hakimoham Kamsali
2.	Tapas mandol	Tapas mandol
3.	Mamoni Sompui	Mamoni Sompui
4.	Ashim Mondol	Ashim
5.	Shambhu Nath Khata	Shambhu Nath Khata
6.	Subkafa Sarker	Subkafa Sarker
7.	Khokan Sarker	Khokan Sarker
8.	Preetam Barick	Preetam Barick
9.	Biplob Sarker	Biplob Sarker
10.	Jaybama Bhosh	Jaybama Bhosh
11.	Sakabanti Saha	Sakabanti Saha
12.	Subkafa Maity	Subkafa Maity
13.	Pinki Das	Pinki Das
14.	Tumpa Sarker	Tumpa Sarker
15.	Raj Kumar Karmakar	Raj. K.
16.	Sumit Singh	Sumit Singh
17.		
18.		
19.		
20.		

Pampa Das



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**Fortis****TRAINING**Department : **Housekeeping**Subject : **B.M.W Segregation & Handling.**Training Conducted by : **Pampa Das & Parun Roy.**Date : **24/9/21**

Sl. No.	NAME OF THE STAFF	Signature
1.	Mohanto Haldy	Mohanto Haldy
2.	Deepali Das	Deepali Das
3.	Ashim Mandal	Ashim Mandal
4.	Rulak Mandal	Rulak Mandal
5.	Pampa Mandal	Pampa Mandal
6.	Prerana Basu	Prerana Basu
7.	Kabir Saha	Kabir Saha
8.	Rakhi Akash	Rakhi Akash
9.	Abhijit Dey	Abhijit Dey
10.	Balwinder Ghosh	Balwinder Ghosh
11.	Shambhu Khara	Shambhu Khara
12.	Raj Kumar Karmakar	Raj Kumar Karmakar
13.	Sumit Singh	Sumit Singh
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Pampa Das
Signature of HK Incharge



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Fortis

TRAINING

Department : Housekeeping

Subject : B.M.W Segregation & Handling

Training Conducted by: M/s Nirakshana Elisha, Pampa Das & Tanu Roy

Date : 16/09/21

Sl. No.	NAME OF THE STAFF	Signature
1.	Susanto Das	Susanto Das
2.	Pampa Mandal	Pampa Mandal
3.	Sangita Kamsaki	Sangita Kamsaki
4.	Mirna Halder	Mirna Halder
5.	Kabir Sardar	Kabir Sardar
6.	Lakshmi Mandal	Lakshmi Mandal
7.	Krishna Bag	Krishna Bag
8.	Pinki Das	Pinki Das
9.	Tapas Mandal	Tapas Mandal
10.	Ashim Mandal	Ashim Mandal
11.	Gabindo Ghosh	Gabindo Ghosh
12.	Raj Kumar Karmakar	Raj. K
13.	Jashep Paul	Jashep Paul
14.	Subrata Sardar	Subrata Sardar
15.	Shambhu Nath Khaka	Shambhu Nath
16.	Smit Singh	Smit Singh
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Pampa Das 16/09/21



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Training

Department : Housekeeping

Subject : B. M. W Segregation & handling

Training conducted by : Pampa Das & Tarun Ray.

Date : 09/09/21

Sl. No.	NAME OF THE STAFF	SIGANTURE
1.	Hareemohan Kamsari	Hareemohan Kamsari
2.	Pampa Mondol	Pampa Mondol
3.	Biplob Sarkar	Biplob Sarkar
4.	Kabir Sardaik	Kabir Sardaik
5.	Raja Chakrabarty	Rajachakrabarty
6.	Momoni Sompui	Momoni Sompui
7.	Ashim Mondol	Ashim
8.	Gobindo Bhaskar	G. B.
9.	Manas Hazra	Manas Hazra
10.	Amit Dey	Amit Dey
11.	Subrata Maity	S. Maity
12.	Susanto Mondol	Susanto Mondol
13.	Khokan Sardaik	Khokan Sardaik
14.	Sumi - Singh	Sumi Singh
15.		
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Pampa Das



19/21

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Training

Department : Housekeeping

Subject : B.M.W Segregation & Handling

Training conducted by Pampa Das, Tarunika & Nishekshma Elisha

Date : 09-09-2021

Sl. No.	NAME OF THE STAFF	SIGNATURE
1.	Mamoni Sanku.	Mamoni Sanku
2.	Pooja Das.	Pooja Das
3.	Manoj Sanku.	Manoj Sanku
4.	Puspa Aditya.	Puspa Aditya
5.	Subrata Sanku.	Subrata Sanku
6.	Manju Das.	Manju Das
7.	Hemanta Manab.	H. Karmakar
8.	Abhishek Das.	Abhishek Das
9.	Sima Dutta.	Sima Dutta
10.	Manish Dasg.	Manish Dasg.
11.	Biplab Sanku.	Biplab Sanku
12.	Joseph Paul.	Joseph Paul
13.	Uma Sanku.	Uma Sanku
14.	Indira Barik.	Indira Barik
15.	Deepali Das.	Deepali Das
16.	Arjun Sanku.	Arjun Sanku
17.	Pradip Mondal.	Pradip Mondal
18.	Rosa Ghoshal.	Rosa Ghoshal
19.	Rashmi Mahanta.	Rashmi Mahanta
20.	Dipak Singh.	Dipak Singh
21.	Manish Sanku.	Manish Sanku
22.	Manish Sanku.	Manish Sanku

Signature of HK in charge

UNITED

11/9/21

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Training

Department : Housekeeping

Subject : Covid-19 BW Handling

Training conducted by : Pampa Das & Tarun Roy.

Date : 27-05-2021.

Sl. No.	NAME OF THE STAFF	SIGANTURE
1.	Tapash Mondal	Tapash Mondal
2.	Pulak Mondal	P Mondal
3.	Sima Datta	Sima Datta
4.	Hannabho Mondal	H. Kanjawa
5.	Aktab Alam	AKTAB
6.	Laxmi Mondal	Laxmi Mondal
7.	Khokan Sankar	Khokan Sankar
8.	Subroto Mondal	S. Mondal
9.	Abinava Mondal	Gokind Choudhary
10.	Sushanta Mondal	Sushanta Mondal
11.	Kabis Sankar	Kabis Sankar
12.	Pampa Mondal	Pampa Mondal
13.	Manju Das	Manju Das
14.	Biplab Sankar	Biplab Sankar
15.	Ashim Mondal	Ashim
16.	Manoj Sankar	Manoj Sankar
17.	Dm Mondal	Manoj Sankar
18.	Lipi Panamondal	Lipi Panamondal
19.	Bullhadal Mondal	Bullhadal Mondal
20.	Haridas Mondal	H. Mondal

Pampa Das

Signature of HK in charge



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Training

Department : Housekeeping

Subject : Covid-19 BMW Handling.

Training conducted by : Pampa Das, Paramita & Nireekshana Elisha.

Date : 20.05.2021.

Sl. No.	NAME OF THE STAFF	SIGNATURE
1.	Harimohan Das.	H. Kanjuli
2.	Atab Alam.	AFTAB
3.	Subrata Sarda.	Subrata Sarda
4.	Tumpa Sarda.	Tumpa Sarda
5.	Manu Das.	Manu Das
6.	Manish Hazra.	Manish Hazra
7.	Khokan Sarda.	Khokan Sarda
8.	Shrabanti Saha.	Shrabanti Saha
9.	Piyali Saha.	Piyali
10.	Dina Sarda.	Dina Sarda
11.	Sima Dutta.	Sima Dutta
12.	Kabir Sarda.	Kabir Sarda
13.	Lipi Pramanick.	Lipi Pramanick
14.	Manish Das.	Manish Das.
15.	Dipak Saha.	Dipak Saha
16.	Shishir Das.	Shishir Das
17.	Manish Das.	M. Das
18.		
19.		
20.		

Pampa Das

Signature of HK in charge



20/5/21

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Training

Department : Housekeeping

Subject : Covid-19 BW Handling

Training conducted by Pampa Das & Parunjay

Date : 06.05.2021

Sl. No.	NAME OF THE STAFF	SIGNATURE
1.	Atab Alam	AFTAB
2.	Pradip Mondal	Pradip Mondal
3.	Anisul Doy	Anisul Doy
4.	Mona Mondal	Mona Mondal
5.	Deepak Das	DEEPAK DAS
6.	Santosh Balmiki	Santosh Balmiki
7.	Khokan Sarda	Khokan Sarda
8.	Biplab Saha	Biplab Saha
9.	Shrebanu Saha	Shrebanu Saha
10.	Sima Dutta	Sima Dutta
11.	Raja Choudhury	Raja Choudhury
12.	Lipi Pramanick	Lipi Pramanick
13.	Pradip Mondal	Mondal
14.	Murugan	Murugan
15.	Shanku Saha	Shanku Saha
16.	Sangita Karmakar	Sangita Karmakar
17.	Arbido Das	Arbido Das
18.		
19.		
20.		

Pampa Das

Signature of HK in charge

Mina
6/5/21



MINUTES OF HOSPITAL INFECTION PREVENTION AND CONTROL COMMITTEE MEETING

NAME OF UNIT: FHKI

NAME OF COMMITTEE: Hospital Infection Prevention and Control Committee

1. Date & Time : 08.01.21 at 2.30pm
2. Total no. of Members in the committee: 14
3. Total Attendance: 12
4. Chairman, Convener & Mandatory Members present (Yes/No): Yes
5. Details of essential members who neither attended nor sent a representative: 0
6. Agenda circulated prior to meeting (Yes/No): Yes
7. Discussion on Action Taken Report on action items / recommendations from previous meeting (Yes/No): Yes

Action Items	Responsibility	Expected Closure Date	Inter dependency
<p>1) REVIEW OF PREVIOUS HIC MEETING'S MOM Quick review of the Minutes of the last infection control Committee meeting held on 08.10.2020-Committee had reviewed previous minutes of the meeting. All the points were closed.</p>	IPC team, Team- Medical & Nursing Administration	Closed	All concerned
<p>2) KEY UPDATES FROM HMC: AMS compliance data was presented in front of HMC and discussed about pairing use of restricted antibiotics with sending appropriate samples for culture/sensitivity testing.</p>	IPC team, Team- Medical & Nursing Administration	Ongoing.	All concerned
<p>3) INFECTION CONTROL DATA INCLUDING MOS & CESC & TREND ANALYSIS OF HAI'S, ➤ NSI data presented and discussed. There were No CLABSI, CAUTI, VAP, SSI but there were few inflammations in the last quarter month.</p>			
<p>4) BMW LICENSE, VENDOR AGREEMENT VALIDITY & REGULATORY REPORTS: - ➤ BMW License validity & Vendor Agreement validity is up to date.</p>			
<p>5) BMW AUDIT FINDINGS/ ISSUES /CONCERNS: - ➤ BMW audit was done by as per set frequency covering all areas of the hospital; during audit few observations were found, corrected on the spot.</p>			

➤ Maintaining the 3 crucial steps for the prevention of further Covid spread, by maintaining proper hand washing, wearing mask, & social distention.

Minutes prepared By: Sr Nireekshana Elisha- Infection Prevention & Control.

Approved by: Dr. Arindam Chakraborty- Microbiologist and Infection Control Officer



AGENDA FOR HOSPITAL INFECTION CONTROL COMMITTEE MEETING
FORTIS HOSPITAL AND KIDNEY INSTITUTE, RASHBEHARI, KOLKATA

VENUE: Annex. Building Conference Room

DATE & TIME: 8th March 2021, 4:00 pm onward.

Essential Agenda:

- a. Action Taken Report on previous committee minutes (08.01.2021).
- b. Any Key update from HMC
- c. Infection Control Data including MOS & CESC & trend analysis of HAIs
- d. BMW License, Vendor Agreement validity & regulatory reports
- e. BMW Audit findings/ issues /concerns
- f. Needle Stick Injury data, Audits
- g. Infection Control & BMW Trainings
- h. Surveillance reports
- i. Vaccination Record update
- j. AMS update
- k. Data Validation Report
- l. OT Report
- m. CSSD Update
- n. Construction/Repair planned
- o. Approval of any new products.
- p. Any issues/ Concerns/ Incidents.
- q. Important Matters for decision & direction- Infection control and COVID19 2nd wave.
- r. Important Matters for Information- Presentation of Antibiogram (Jan-Mar, 2021).

Agenda Prepared By: Sr. Nireekshana Elisha

Approved by: Dr. Arindam Chakraborty



MINUTES OF HOSPITAL INFECTION PREVENTION AND CONTROL COMMITTEE MEETING

NAME OF UNIT: FHKI

NAME OF COMMITTEE: Hospital Infection Prevention and Control Committee

- Date & Time: 11.06.2021 at 3.30 pm onwards
- Total no. of Members in the committee: 16
- Total Attendance: 15
- Chairman, Convener & Mandatory Members present (Yes/No): Yes
- Details of essential members who neither attended nor sent a representative: 0
- Agenda circulated prior to meeting (Yes/No): Yes
- Discussion on Action Taken Report on action items / recommendations from previous meeting (Yes/No): Yes

Action Items	Responsibility	Expected Closure Date	Inter dependency
Quick review of the Minutes of the last infection control Committee meeting held on 08.04.2021- Committee had reviewed previous minutes of the meeting. All the points were closed. The Infection control team requested for improved mandatory participation from clinical consultants during monthly meeting. Quality team to share the updated HIPACC in accordance with "Revised Committee Framework".	IPC team, Team- Medical & Nursing Administration	30 th June, 2021	All concerned
Infection Control Data including MOS, CESC & trend analysis of HAIs, NSI, BMW and Hand hygiene audit were tabled. Decision made to improve HAI & AMS data collection so that cases are not missed, especially SSI cases. The following methods will be used to capture SSI cases: -Culture report from Microbiology lab, -Data on post-op wound condition from OPD procedure room, -File audit in readmitted cases/Concerns raised from surgeons.	ICU team ICM ICO	With immediate effect	All concerned
OT/CSSD updates: Validation of HEPA filters completed; reports will be shared with IC team once ready.	Maintenance Admin IC team	30 th June, 2021.	All concerned

<ul style="list-style-type: none"> - Key update from HMC- discussed. - BMW License, Vendor Agreement validity & regulatory reports- all documents up-to-date; - Infection Control & BMW Trainings- in-service and monthly training conducted. - Surveillance culture reports- presented by ICN and discussed. All samples were culture negative - Vaccination Record update- presented by ICN and discussed; 100% staffs requiring vaccination up-to-date. 	<p>IC team Teams Admin, Housekeeping</p>	<p>Closed</p>	<p>All concerned</p>
<p>AMS update: The problem of not finding enough surgeries where pre-surgical antibiotic prophylaxis was used as per recommendation in SOP was discussed. The points of sticking to the guidelines and sending appropriate pre-op cultures for all those cases where restricted antibiotics were used anticipating contamination/infection in the surgical tract were decided. The AMS data to be collected real time and shared for further query/analysis and actions.</p>	<p>MS ICO Quality, ICN & AMS Nurse</p>	<p>31st July, 2021.</p>	<p>Team Quality AMS nurse.</p>
<p>Any issues/ Concerns/ Incidents: To improve general infection control and AMS practices, it was decided to intensify integrated IC rounds with on spot discussion, correction and training of staffs</p>	<p>IC team Teams Admin, Nursing Quality</p>	<p>With immediate effect</p>	<p>All concerned</p>

Minutes prepared by: Sr. Nireekshana Elisha- Infection Control Nurse.

Approved by: Dr. Arindam Chakraborty- Microbiologist and Infection Control Officer.



MINUTES OF HOSPITAL INFECTION PREVENTION AND CONTROL COMMITTEE MEETING

NAME OF UNIT: FHKI

NAME OF COMMITTEE: Hospital Infection Prevention and Control Committee

- Date & Time: 15.07.2021 at 3.30 pm onwards
- Total no. of Members in the committee: 16
- Total Attendance: 15
- Chairman, Convener & Mandatory Members present (Yes/No): Yes
- Details of essential members who neither attended nor sent a representative: 0
- Agenda circulated prior to meeting (Yes/No): Yes
- Discussion on Action Taken Report on action items / recommendations from previous meeting (Yes/No): Yes

Action Items	Responsibility	Expected Closure Date	Inter dependency
Quick review of the Minutes of the last infection control Committee meeting held on 11.06.2021. Committee reviewed previous minutes of the meeting. All the points were closed.	All concerned	Closed	All concerned
Infection Control Data including MOS, CESC & trend analysis of HAIs, NSI, BMW and Hand hygiene audit were tabled: No HAIs were reported in the month of June, 2021. SSI data collection to be revamped as planned previously which is yet to be fully in place. It was decided to have a training session involving nursing in-charges and supervisors on IPC policies and preventive bundle care approach.	IPC team Nursing Quality	31 st August, 2021.	All concerned
OT/CSSD updates: Specific biological indicator for ETO machine and Class to chemical indicators (Bowie dick test) to test efficacy of steam penetration and air removal during pre-vacuum cycle of autoclaving. OT needs separate hand washing and equipment washing areas. The teams to find out a solution.	Purchase team Admin IPC team	-31 st August, 2021. -31 st October, 2021.	All concerned
<ul style="list-style-type: none"> - Key update from HMC- discussed. - BMW License, Vendor Agreement validity & regulatory reports- all documents up-to-date; - Infection Control & BMW Trainings- in-service and monthly training conducted. - Surveillance culture reports- presented by ICN and discussed. Correctives action taken against aquaguard water report were shared. 	All concerned	31 st August, 2021	All concerned

<ul style="list-style-type: none"> - Training to be given on proper method of surveillance sample collection and frequencies. - Vaccination Record update- presented by ICN and discussed; 100% staffs requiring vaccination up-to-date. 			
<p>AMS updates shared and updated antibiogram was explained with possible choices of antibiotics for empiric usage. Henceforth Antibiogram will be shared 6 monthly.</p> <p>Need to improve presurgical antibiotic usage data collection with increased sample size and better randomization.</p> <p>A meeting to be arranged with senior clinicians to increase awareness on different AMS policies.</p>	<p>MS ICO Quality, ICN & AMS Nurse</p>	<p>31st August, 2021.</p>	<p>All concerned.</p>

Minutes prepared by: Sr. Nireekshana Elisha- Infection Control Nurse.

Approved by: Dr. Arindam Chakraborty- Microbiologist and Infection Control Officer.



AGENDA FOR HOSPITAL INFECTION CONTROL COMMITTEE MEETING
FORTIS HOSPITAL AND KIDNEY INSTITUTE, KOLKATA

VENUE: Online through Microsoft Teams

DATE & TIME: 22nd November 2021 at 3:00 pm.

Essential Agenda:

- a. Action Taken Report on previous committee minutes- Dr Arindam
- b. Any Key update from HMC – Dr Gautam
- c. Infection Control Data including MOS & CESC & trend analysis of HAIs
- d. BMW License, Vendor Agreement validity & regulatory reports – Ms Pampa
- e. BMW Audit findings/ issues /concerns-ICN
- f. Needle Stick Injury data, Audits- ICN
- g. Infection Control & BMW Trainings- ICN
- h. Surveillance reports- ICN
- i. Vaccination Record update- ICN
- j. AMS update - Dr Arindam/Sr. Ramandeep
- k. Data Validation Report
- l. OT Report- ICN
- m. CSSD Update-
- n. Construction/Repair planned- Mr. Baishpayan
- o. Approval of any new products-
- p. Any issues/ Concerns/ Incidents -
- q. Important Matters for decision - Infection Control during Rising cases of COVID19
- r. Important matters for Information.

Agenda Prepared by: Sr. Nireekshana Elisha

Approved by: Dr. Arindam Chakraborty



MINUTES OF MEETING OF HOSPITAL INFECTION PREVENTION AND CONTROL COMMITTEE

NAME OF UNIT: Fortis Hospital and Kidney Institute (FHKI), Kolkata

NAME OF COMMITTEE: Hospital Infection Prevention and Control Committee

1. Date & Time: 22nd December, 2021 at 3 pm
2. Total no. of Members in the committee: 16
3. Number of members attended (attach attendance sheet): 13
4. Chairman, convener & Mandatory Members present (Yes/No): Yes
5. Details of essential members who neither attended nor sent a representative: None
6. Agenda circulated prior to meeting (Yes/No): Yes
7. Discussion on Action Taken Report on action items / recommendations from previous meeting (Yes/No): Yes
8. Details of action items open from previous meeting: None
9. Details of action items open from previous two meetings: None
10. Summary of discussion on Reports / documents of all essential Agenda items presented: Infection Control Data including MOS, CESC & trend analysis of HAIs, NSI data, AMS compliance data, training reports, audit summary, surveillance C/S reports and vaccination updates were presented.
11. Timelines & responsibilities:

Action Item	Responsibility	Expected Closure Date	Inter dependencies
AMS actionable: AMS Working Group member structure have already been outlined by team AMS & Quality and approved during HIPACC. A meeting of the AMS WG has been planned in the month of January.	Medical Head ICO AMS WG	31.01.2022	All concerned
The ETO equipment has issue with simultaneous double chamber usage. The Biomedical team to mend it asap.	Biomedical Infection control	15.01.2022	Admin
Discussion regarding need to perform COVID19 testing (RAT/RT PCR) before admission to facility for any procedure: It was decided to leave the	All concerned	Continuous compliance	--

decision on respective consultants. But looking at the sharp rise of cases and surge of Omicron variant, the country is staring at a potentially rampant 3rd wave of the Pandemic. With that changed situation, the Hospital would suggest that patients should submit a negative COVID19 report (preferably RT PCR) in the preceding 48 hours prior to admission.

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12. Signature of Chairman and Convener:



Name: PAMPA MONDAL

Address (Permanent) : Bagberia, Baruipur(p), Madanpur,
Baruipur, South 24 PWS(S).
West Bengal, Pin No - 743610 (9088617595).

Date of birth : 21-11-1985

Department : Housekeeping

Date of Joining : 09-03-2021

Blood Group : A B +

Nationality : Indian

Pampa Mondal
Employee Sing

Pampa Dms
Dept. (Fortis Rep) Sing.



Induction Training Schedule

Sl No ^r	Subject	Induction date	Attendant Sing.
1	Induction about hospital and basic cleaning procedure	06-05-21	Pampa Mondal
2	Knowledge of different types of Biomedical Waste, their segregation.	06-05-21	Pampa Mondal
3	Training for personal behaviour & ethics	06-05-21	Pampa Mondal
4	How we protect ourself from needle prick & how to prevent NSI	07-05-21	Pampa Mondal
5	Housekeeping operatives Hygiene / Grooming standards and body language	07-05-21	Pampa Mondal
6	Importance of Hand wash & it techniques	07-05-21	Pampa Mondal
7	Responsibilities on Floors - daily terminal cleaning procedure.	07-05-21	Pampa Mondal

Induction Training Schedule

SL No ^r	Subject	Induction date	Attendant Sing.
1	Induction about hospital and basic cleaning procedure	18-05-21	Kartik Sardar
2	Knowledge of different types of Biomedical Waste, their segregation.	18-05-21	Kartik Sardar
3	Training for personal behaviour & ethics	18-05-21	Kartik Sardar
4	How we protect ourself from needle prick & how to prevent NSI	17-05-21	Kartik Sardar
5	Housekeeping operatives Hygiene / Grooming standards and body language	17-05-21	Kartik Sardar
6	Importance of Hand wash & it techniques	19-05-21	Kartik Sardar
7	Responsibilities on Floors - daily terminal cleaning procedure.	19-05-21	Kartik Sardar

Name: *KARTIK SAROOR*

Address (Permanent): *Rashmati, Bishnupur, Dist. Rupnagar (S)*
P.O. No - 743503, West Bengal.

Date of birth: *08-07-1993.*

Department: **Housekeeping**

Date of Joining: *20-05-21*

Blood Group: *BB+*

Nationality: *Indian*

Kartik Saroor
Employee Sing

Pamya Dm
Dept. (Fortis Rep) Sing.



Name: PREETAM BARIK

Address (Permanent): Subhashgram, Bhabanipur.
South 24 P.S. West Bengal.
PIN-No. 700147, PH-No. 7499752629.

Date of birth: 24-07-1990.

Department: Housekeeping

Date of Joining: 27-06-2021.

Blood Group: A+

Nationality: Indian.

প্রীতম বারিক
Employee Sing

Pampa Dno
Dept. (Fortis Rep) Sing.



Induction Training Schedule

SL No	Subject	Induction date	Attendant Sing.
1	Induction about hospital and basic cleaning procedure	22-06-21	স্বাভিন্দ্র বারিক
2	Knowledge of different types of Biomedical Waste, their segregation.	22-06-21	স্বাভিন্দ্র বারিক
3	Training for personal behaviour & ethics	22-06-21	স্বাভিন্দ্র বারিক
4	How we protect ourself from needle prick & how to prevent NSI	23-06-21	স্বাভিন্দ্র বারিক
5	Housekeeping operatives Hygiene / Grooming standards and body language	23-06-21	স্বাভিন্দ্র বারিক
6	Importance of Hand wash & it techniques	24-06-21	স্বাভিন্দ্র বারিক
7	Responsibilities on Floors - daily terminal cleaning procedure.	24-06-21	স্বাভিন্দ্র বারিক

Induction Training Schedule

SL No ^s	Subject	Induction date	Attendant Sing.
1	Induction about hospital and basic cleaning procedure	01-07-21	Subrata Mondal
2	Knowledge of different types of Biomedical Waste, their segregation.	01-07-21	Subrata Mondal
3	Training for personal behaviour & ethics	01-07-21	Subrata Mondal
4	How we protect ourself from needle prick & how to prevent NSI	01-07-21	Subrata Mondal
5	Housekeeping operatives Hygiene / Grooming standards and body language	02-07-21	Subrata Mondal
6	Importance of Hand wash & it techniques	02-07-21	Subrata Mondal
7	Responsibilities on Floors - daily terminal cleaning procedure.	02-07-21	Subrata Mondal

Name: SATYAJIT MANDUA

Address (Permanent): Vill. Bagberiq, P.O. Madanat
P.S. Bahupun, Dist. 24 PAS (S).
Pin No. 743110, West Bengal.
PH. NO. 9330081207.

Date of birth: 07-06-1992.

Department: Housekeeping

Date of Joining: 01.07.2021.

Blood Group: A+

Nationality: Indian.

Satyajit Mandua

Employee Sing

Pampa Das
Dept. (Fortis Rep) Sing.



Name

DIPANKAR SARDAR

Address (Permanent) : 39/B Belfala Road, Kol-20

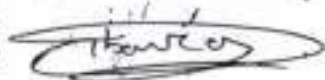
Date of birth : 12/12/1993

Department : Housekeeping

Date of Joining : 14/12/21

Blood Group : AB+



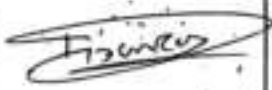
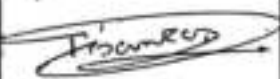

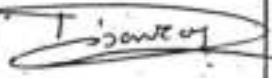
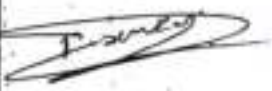
Nationality : Indian


Employee Sing

Pampa Dms
Dept. (Fortis Rep) Sing.



Induction Training Schedule

SL No.	Subject	Induction date	Attendant Sing.
1	Induction about hospital and basic cleaning procedure	14/12/21	
2	Knowledge of different types of Biomedical Waste, their segregation.	14/12/21	
3	Training for personal behaviour & ethics	14/12/21	
4	How we protect ourself from needle prick & how to prevent NSI	14/12/21	
5	Housekeeping operatives Hygiene / Grooming standards and body language	14/12/21	
6	Importance of Hand wash & it techniques	14/12/21	
7	Responsibilities on Floors - daily terminal clearing procedure.	14/12/21	

Name: *Tumpa Sardan*

Address (Permanent): *Mallikpur, Benia Banga Sardan Pong.
Marshepur, 24 PAB(S), West Bengal.*

Date of birth: *01-01-1971*

Department: *Housekeeping*

Date of Joining: *19-04-2021*

Blood Group: *A+*

Nationality: *Indian*

Tumpa Sardan
Employee Sing

Pampa Das
Dept. (Fortis Rep) Sing.



Induction Training Schedule

SL No	Subject	Induction date	Attendant Sing.
1	Induction about hospital and basic cleaning procedure	14-04-2021	Tumpasardat
2	Knowledge of different types of Biomedical Waste, their segregation.	14-04-2021	Tumpasardat
3	Training for personal behaviour & ethics	14-04-2021	Tumpasardat
4	How we protect ourself from needle prick & how to prevent NSI	15-04-2021	Tumpasardat
5	Housekeeping operatives Hygiene / Grooming standards and body language	15-04-2021	Tumpasardat
6	Importance of Hand wash & it techniques	15-04-2021	Tumpasardat
7	Responsibilities on Floors - daily terminal cleaning procedure.	16-04-2021	Tumpasardat